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MODIFICATION REPORT
MODIFICATION PROPOSAL P47 –
Termination Process for ECVNA and
MVRNA Authorisations

Prepared by ELEXON on behalf of the Balancing
and Settlement Code Panel

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II CONTENTS TABLE

I	Document Control.....	2
a	Authorities.....	2
b	Distribution.....	2
c	Intellectual Property Rights and Copyright.....	2
II	Contents Table	3
1	Summary and Recommendations	4
1.1	Recommendation.....	4
1.2	Background.....	4
1.3	Rationale for Recommendations.....	5
2	Introduction.....	6
3	Purpose and Scope of the Report	7
4	Description of Proposed Modification.....	8
4.1	Description of the Inconsistency the Modification Proposal Seeks to Address.....	8
4.2	Description of the Modification Proposal	9
5	Rationale for Panel Recommendations	10
6	Legal Text to Give Effect to the Proposed Modification.....	11
6.1	Conformed Version	11
6.2	Clean Version	13
7	Summary of Representations.....	15
Annex 1 – Representations		16
Annex 2 – Panel Paper 27/010.....		17
Annex 3 – Panel Headline Report from Panel 33 – Panel Decision for Modification P47		21

1 SUMMARY AND RECOMMENDATIONS

1.1 Recommendation

Modification P47 seeks to address a minor inconsistency between the Code and the Code Subsidiary Documentation (namely the ECVAA Service Description and BSCP 71 'ECVNA and MVRNA Registration, Authorisation and Termination'), in the area of Energy Contract Volume Notification Agent (ECVNA) and Metered Volume Reallocation Notification Agent (MVRNA) Authorisation Termination Requests.

On the basis of the analysis and consultation undertaken in respect of this Modification Proposal, and the resultant findings of this report, the Panel recommends to the Authority that:

- **The Modification, as set out in Section 4 and 6 of this Report, be Approved;**
- **The Modification be implemented five Working Days after Authority Decision.**

1.2 Background

A Panel paper 27/010 'Minor Inconsistency in the Termination Process for ECVNA and MVRNA Authorisations' (provided for information in ANNEX 2) was presented to the Panel meeting of 30 July 2001, detailing the inconsistency between the Code and the Energy Contract Volume Aggregation Agent (ECVAA) system functionality and documentation, and Code Subsidiary documentation. The paper invited the Panel to raise a Modification to the Code to remove the inconsistency, and the Panel agreed to raise such Modification (the Panel decision is provided via an extract of the Panel 33 Headline Report in ANNEX 3 of this Modification Report).

Modification Proposal P47 was consequently submitted on 24th October 2001 and was raised under the provisions of the Balancing and Settlement Code (the Code), Section F 2.1.1 (d) i) "*on the recommendation of BSCCo in accordance with Section C3.8.8*"¹ which allows the Panel to raise a Modification if they believe such Modification better facilitates achievement of the Applicable Objectives, as defined in the Transmission Licence Condition 3C, paragraph (3).

The Modification Proposal seeks to address an inconsistency between the Code and the operational practice of the ECVAA system (which is supported by the Code Subsidiary Documentation). An interpretation of the relevant sections (Section P 2.2.2 and 3.2.2) of the Code requires that ECVNA and MVRNA Authorisation Termination Requests become effective on their receipt by the ECVAA. However, operationally the ECVAA requires 1 calendar day notice to ensure that the Notification Agents (ECVNAs and MVRNAs) Authorisations are terminated for complete Settlement Days. The one calendar day requirement of ECVAA is supported by the associated BSC Procedure (BSCP 71 'ECVNA and MVRNA Registration, Authorisation and Termination') and the ECVAA system documentation and ECVAA Service Description.

Under the current version of the Code, an Authorisation termination submitted to the ECVAA will become effective when received by the ECVAA, it is therefore possible that an Authorisation termination request can be received and become effective on the same calendar day and hence allow partial day terminations. Under the current arrangements the ECVAA is required to process Authorisations and Notifications within 60 and 15 minutes respectively. In certain circumstance this may introduce grounds for disputes.

¹ It should be noted that the Panel originally agreed to raise the Modification under the provisions of Section F 2.1.1 (d)(iv) of the Code, which allows the Panel to raise a Modification to amend minor inconsistencies in the Code (as documented in paper 27/010). However, this reference was amended at the request of the Panel, as the Panel intended that this Modification be raised under the grounds of efficiency in the implementation and administration of the balancing and settlement arrangements.

The current functionality of ECVAA Systems do not support an Authorisation termination request becoming effect on the same day as it has been received by the ECVAA. To implement this requirement in the ECVAA system will require a software change, and an initial estimate (obtained via a High Level Impact Assessment by the BSC Central Service Agent) indicates that the development and implementation costs will be in the region of £40,000 to £60,000.

The initial assessment of Modification Proposal P47 identified that the only potential area of impact is the textual amendment to the Code Section P 2.2.2 and 3.2.2.

1.3 Rationale for Recommendations

The Panel concluded that Modification P47 would better facilitate the Applicable BSC Objectives as set out in the Transmission Licence. In particular, it would meet Objective 3C (3) (d) 'promoting efficiency in the implementation and administration of the balancing and settlement arrangements', as a consequence of Modification negating the requirement to incur the development and implementation costs for amending the ECVAA system to support within day terminations, and also removing the potential increase in ELEXON costs from administering trading disputes that may arise as a result of the differing service levels for processing Authorisation Termination Requests (60 minutes) and Notifications (15 minutes).

2 INTRODUCTION

This Report has been prepared by ELEXON Ltd., on behalf of the Balancing and Settlement Code Panel ('the Panel'), in accordance with the terms of the Balancing and Settlement Code (the Code). The Code is the legal document containing the rules of the balancing mechanism and imbalance settlement process and related governance provisions. ELEXON is the company that performs the role and functions of the BSCCo, as defined in the Code.

This Modification Report is addressed and furnished to the Gas and Electricity Markets Authority ('the Authority') and none of the facts, opinions or statements contained herein may be relied upon by any other person.

An electronic copy of this document can be found on the BSC website, at www.elexon.co.uk

3 PURPOSE AND SCOPE OF THE REPORT

BSC Section F sets out the procedures for progressing proposals to amend the Code (known as 'Modification Proposals'). These include procedures for proposing, consulting on, developing, evaluating and reporting to the Authority on potential modifications.

The Panel is charged with supervising and implementing the modification procedures. ELEXON provides the secretariat and other advice, support and resource required by the Panel for this purpose. In addition, if a modification to the Code is approved or directed by the Authority, ELEXON is responsible for overseeing the implementation of that amendment (including any consequential changes to systems, procedures and documentation).

A Modification Report must be prepared and submitted to the Authority in respect of each proposed modification and must contain:

- (a) The recommendation of the Panel as to whether or not the Proposed Modification or any Alternative Modification should be made;
- (b) The proposed Implementation Date for implementation of the Proposed Modification or any Alternative Modification;
- (c) The matters set out in Annex F-1 of the BSC. This will usually be in the form of the relevant Assessment Report where the Proposal has been submitted to a Modification Group prior to the Report Phase;
- (d) An explanation of the Panel's rationale should the Panel form a different view of any matters contained in the Modification Group Report; and
- (e) A summary of the representations made by Parties and interested third parties during the consultation undertaken in respect of the Proposed Modification and any Alternative Modification.

4 DESCRIPTION OF PROPOSED MODIFICATION

4.1 Description of the Inconsistency the Modification Proposal Seeks to Address

The following is an extract from the Panel Paper 27/010 'Minor Inconsistency in the Termination Process for ECVNA and MVRNA Authorisations':

The process to submit an Authorisation Termination Request is covered under the Code Section P 'Energy Contract Volumes and Metered Volume Reallocations', BSCP71 'ECVNA and MVRNA Registration, Authorisation and Termination' and the ECVAAs Service Description (Supported by the ECVAAs User Requirements Specification).

The Balancing and Settlement Code

The Code defined process is equivalent for both ECVNA and MVRNA Authorisation terminations and states that the termination notice is given in accordance with BSCP71 and becomes effective when received by the ECVAAs:

*"Code P 2.2.2 An ECVNA Authorisation may be terminated by notice, given in accordance with BSCP 71, by either of the Relevant Contract Parties or the Energy Contract Volume Notification Agent to **(and effective when received by)** the Energy Contract Volume Aggregation Agent, which notice shall specify:"*

*"Code P 3.2.2 A MVRNA authorisation may be terminated by notice, given in accordance with BSCP 71, by any one of the Lead Party, Subsidiary Party or Metered Volume Reallocation Notification Agent to **(and effective when received by)** the Energy Contract Volume Aggregation Agent, which notice shall specify:"*

As the inconsistency relates to the receipt of Authorisation terminations the definition of receipt in Code documentation needs to be clearly understood. In particular the receipt of faxed documentation as this is the communication medium stipulated in BSCP71.

The receipt of faxed documentation is defined in the Code Section H 9.2.2 (c) :

"in the case of facsimile, on acknowledgement of the addressee's facsimile receiving equipment (where such acknowledgement occurs before 1700 hours on the day of acknowledgement) and in any other case on the day following the day of acknowledgement."

and the Communication Requirements Document (CRD) Section 3.1 :

"communications will be deemed to have been received by the Participant when:".... "c. For fax transmission, the fax has been sent."

In summary the Code states that an Authorisation termination notice, where an effective to date is either not specified or less than one calendar day after receipt by the ECVAAs, is effective once the fax has been sent and the terminating party has received acknowledgement.

This interpretation of the provisions of the Code has been subject to legal review.

Code Subsidiary Documentation (BSCP71 'ECVNA and MVRNA Registration, Authorisation and Termination' and the ECVAA Service Description)

BSCP71 states that the terminating party may at any time submit an "Authorisation Termination Request" Form specifying the termination effective date which must be not less than 1 calendar day after the day of receipt of the request form by ECVAA."

The validation checks relating to Authorisation termination requests as detailed in the ECVAA User Requirements Specification (F004 & F005) states "the Termination Effective Date must not be less than one calendar day after the day of receipt of the termination request".

In summary after a party has submitted an Authorisation termination notice, the earliest time when it can become effective will be 1 calendar day after receipt by the ECVAA.

4.2 Description of the Modification Proposal

The Code, Section P 2.2.2 and 3.2.2, requires amendment to remove the requirement in the Code for an Authorisation Termination Request to become effective on receipt, and to instead reflect the requirement for 1 calendar day notice when submitting Authorisation Termination Requests to ECVAA, as defined in the legal text provided in Section 6 of this Modification Report.

5 RATIONALE FOR PANEL RECOMMENDATIONS

On the basis of the analysis and consultation undertaken in respect of this Modification Proposal, the Panel recommends to the Authority that the proposed Modification be Approved and be implemented five working days after Authority decision.

The Panel believes, on consideration of the Modification and the associated consultation responses, that:

[pending receipt of the consultation responses – this section may be amended in light of such responses and subsequent Panel discussion, therefore this represents a provisional view based upon the Panel views of the Modification Proposal]

- The Code should be amended to reflect the operational requirement for 1 calendar days notice when submitting Authorisation Termination Requests to the ECVA; and
- Failure to make such amendment to the Code would leave the Code inconsistent with operational procedure and Code Subsidiary documentation and, if ECVA is amended to conform with the requirements of the Code in this area, would incur development and implementation costs for such amendment to ECVA, with such amendment potentially increasing the number of trading disputes (and the associated ELEXON administration costs) as a consequence of the discrepancy in service levels for processing Authorisation Termination Requests and Notifications.

In light of the above consideration, the Panel has concluded that the proposed Modification would better facilitate the Applicable BSC Objective 3C (3) (d) 'promoting efficiency in the implementation and administration of the balancing and settlement arrangements'. The Modification has no impact on the remaining Applicable BSC Objectives set out in Condition 3C (3).

6 LEGAL TEXT TO GIVE EFFECT TO THE PROPOSED MODIFICATION

6.1 Conformed Version

Section P 'Energy Contract Volumes and Metered Volume Reallocations'

Amend paragraph 2.2 to read as follows:

2.2 Termination of ECVNA Authorisation

2.2.1 An ECVNA Authorisation (if validated pursuant to paragraph 2.1) shall be and remain effective until and only until:

- (a) if a valid notice of termination is received and validated pursuant to paragraph 2.2.2, the end of the last day of effectiveness specified in such notice, or
- (b) the end of the last day of its effectiveness (if specified pursuant to paragraph 2.1.2(d)), or
- (c) either Relevant Contract Party ceases to be a Contract Trading Party, or
- (d) it is replaced by a further ECVNA Authorisation in accordance with paragraph 2.2.3

whichever is the earliest.

2.2.2 An ECVNA Authorisation may be terminated by notice, given in accordance with BSCP 71, by either of the Relevant Contract Parties or the Energy Contract Volume Notification Agent to ~~(and effective when received by)~~ the Energy Contract Volume Aggregation Agent, which notice shall specify:

- (a) the Energy Contract Volume Notification Agent,
- (b) the Energy (To) Account, ~~and~~
- (c) the Energy (From) Account and
- (d) the last day on which the ECVNA Authorisation is to be effective (not being earlier than the day following that on which the notice is given).

The rest of the paragraph is unamended.

Amend paragraph 3.2 to read as follows:

3.2 Termination of MVRNA Authorisation

3.2.1 A MVRNA Authorisation (if validated pursuant to paragraph 3.1) shall be and remain effective until and only until:

- (a) if a valid notice of termination is received and validated pursuant to paragraph 3.2.2, the end of the last day of effectiveness specified in such notice, or
- (b) the end of the last day of its effectiveness (if specified pursuant to paragraph 3.1.2(d)), or
- (c) the Lead Party ceases to be registered as Lead Party of the BM Unit, or
- (d) the Subsidiary Party ceases to be a Contract Trading Party, or
- (e) if:
 - (i) the Subsidiary Energy Account is a Consumption Energy Account, the BM Unit becomes a Production BM Unit, or
 - (ii) the Subsidiary Energy Account is a Production Energy Account, the BM Unit becomes a Consumption BM Unit, or
- (f) it is replaced by a further MVRNA Authorisation in accordance with paragraph 3.2.4

(and in the cases in paragraphs (c), (d) and (e), until the relevant information has been provided to and validated by the ECVAA) whichever is the earliest.

3.2.2 A MVRNA Authorisation may be terminated by notice, given in accordance with BSCP 71, by any one of the Lead Party, Subsidiary Party or Metered Volume Reallocation Notification Agent to ~~(and effective when received by)~~ the Energy Contract Volume Aggregation Agent, which notice shall specify:

- (a) the Metered Volume Reallocation Notification Agent,
- (b) the Lead Party,
- (c) the Subsidiary Party,
- (d) the Subsidiary Energy Account, ~~and~~
- (e) the BM Unit and
- (f) the last day on which the MVRNA Authorisation is to be effective (not being earlier than the day following that on which the notice is given).

The rest of the paragraph is unamended.

6.2 Clean Version

Section P 'Energy Contract Volumes and Metered Volume Reallocations'

Amend paragraph 2.2 to read as follows:

2.2 Termination of ECVNA Authorisation

2.2.1 An ECVNA Authorisation (if validated pursuant to paragraph 2.1) shall be and remain effective until and only until:

- (a) if a valid notice of termination is received and validated pursuant to paragraph 2.2.2, the end of the last day of effectiveness specified in such notice, or
- (b) the end of the last day of its effectiveness (if specified pursuant to paragraph 2.1.2(d)), or
- (c) either Relevant Contract Party ceases to be a Contract Trading Party, or
- (d) it is replaced by a further ECVNA Authorisation in accordance with paragraph 2.2.3

whichever is the earliest.

2.2.2 An ECVNA Authorisation may be terminated by notice, given in accordance with BSCP 71, by either of the Relevant Contract Parties or the Energy Contract Volume Notification Agent to the Energy Contract Volume Aggregation Agent, which notice shall specify:

- (a) the Energy Contract Volume Notification Agent,
- (b) the Energy (To) Account,
- (g) the Energy (From) Account and
- (h) the last day on which the ECVNA Authorisation is to be effective (not being earlier than the day following that on which the notice is given).

The rest of the paragraph is unamended.

Amend paragraph 3.2 to read as follows:

3.2 Termination of MVRNA Authorisation

3.2.1 A MVRNA Authorisation (if validated pursuant to paragraph 3.1) shall be and remain effective until and only until:

- (a) if a valid notice of termination is received and validated pursuant to paragraph 3.2.2, the end of the last day of effectiveness specified in such notice, or
- (b) the end of the last day of its effectiveness (if specified pursuant to paragraph 3.1.2(d)), or
- (c) the Lead Party ceases to be registered as Lead Party of the BM Unit, or
- (d) the Subsidiary Party ceases to be a Contract Trading Party, or
- (e) if:
 - (i) the Subsidiary Energy Account is a Consumption Energy Account, the BM Unit becomes a Production BM Unit, or
 - (ii) the Subsidiary Energy Account is a Production Energy Account, the BM Unit becomes a Consumption BM Unit, or
- (f) it is replaced by a further MVRNA Authorisation in accordance with paragraph 3.2.4

(and in the cases in paragraphs (c), (d) and (e), until the relevant information has been provided to and validated by the ECVAA) whichever is the earliest.

3.2.2 A MVRNA Authorisation may be terminated by notice, given in accordance with BSCP 71, by any one of the Lead Party, Subsidiary Party or Metered Volume Reallocation Notification Agent to the Energy Contract Volume Aggregation Agent, which notice shall specify:

- (a) the Metered Volume Reallocation Notification Agent,
- (b) the Lead Party,
- (c) the Subsidiary Party,
- (d) the Subsidiary Energy Account,
- (i) the BM Unit and
- (j) the last day on which the MVRNA Authorisation is to be effective (not being earlier than the day following that on which the notice is given).

The rest of the paragraph is unamended.

7 SUMMARY OF REPRESENTATIONS

Pending receipt of Consultation responses.

ANNEX 1 – REPRESENTATIONS

[Insert copies of representations on Draft Modification Report]

ANNEX 2 – PANEL PAPER 27/010

Meeting name BSC Panel

Date of meeting 30 July 2001

Paper Title MINOR INCONSISTENCY IN THE TERMINATION PROCESS FOR ECVNA AND MVRNA AUTHORISATIONS

Purpose of Paper For Decision

Synopsis A minor inconsistency has been identified in the Energy Contract Volume Notification Agent (ECVNA) and Meter Volume Reallocation Notification Agent (MVRNA) Authorisation termination process. The Code Section P states that an Authorisation termination is effective when received by the Energy Contract Volume Allocation Agent (ECVAA). This is at variance with BSCP71, the ECVAA User Requirement Specification (URS) and the BSC Systems will only allow Authorisation terminations to be effective one calendar day after receipt by the ECVAA. In accordance with the Code Section F 2.1.1 (d) (vi) ELEXON recommend that the Panel raise a Code Modification in order to address this inconsistency, and bring the Code in line with the other products and the developed systems.

1. INTRODUCTION

- 1.1 A minor inconsistency has been identified in the termination process for Energy Contract Volume Notification Agent (ECVNA) and Meter Volume Reallocation Notification Agent (MVRNA) Authorisations. The termination process, is described in the Code Section P 2.2 "Termination of ECVNA Authorisations" and 3.2 "Termination of MVRNA Authorisation".
- 1.2 The inconsistency relates to the time that termination Authorisation notifications becomes effective. The Code states that the termination is effective when given in accordance with BSCP71 and received by the Energy Contract Volume Allocation Agent (ECVAA). BSCP71 and the ECVAA User Requirement Specification (URS) state that the Authorisation termination notification becomes effective one calendar day after receipt by the ECVAA. (Attachment 1 summarises the Authorisation termination process as covered in the Code Section P and H, BSCP71, ECVAA URS and Communication Requirements Document.).
- 1.3 The process is consistent in all configurable documentation where a terminating party requests an effective termination date that is one calendar day after receipt by the ECVAA.

2. PROPOSED SOLUTION

2.1 Under the Code Section F 2.1.1 (d) (iv) a proposal to modify the Code may be made by the Panel "on the recommendation of BSCCo to rectify manifest errors in or to correct minor inconsistencies (or make other minor consequential changes) to the Code".

2.2 It is therefore proposed that the following Code amendments, under F 2.1.1 (d) (iv), are raised as a Code Modification by the Panel to address this minor inconsistency:

"Code P 2.2.2 An ECVNA Authorisation may be terminated by notice, given in accordance with BSCP 71, by either of the Relevant Contract Parties or the Energy Contract Volume Notification Agent to ~~(and effective when received by)~~ the Energy Contract Volume Aggregation Agent, which notice shall specify:"

"Code P 3.2.2 A MVRNA Authorisation may be terminated by notice, given in accordance with BSCP 71, by any one of the Lead Party, Subsidiary Party or Metered Volume Reallocation Notification Agent to ~~(and effective when received by)~~ the Energy Contract Volume Aggregation Agent, which notice shall specify:"

2.3 If this Code Modification is approved the only amendment required will be to the Code Section P paragraphs 2.2.2 and 3.2.2, as detailed above, there is no impact on Code Subsidiary Documents or BSC Systems.

3. CONSEQUENCE OF NO CHANGE

3.1 Under the current version of the Code an Authorisation termination submitted to the ECVAA will become effective when received by the ECVAA, it is therefore possible that an Authorisation termination can be received and become effective on the same calendar day and hence allow partial day terminations. Under the current arrangements the ECVAA is required to process Authorisations and Notifications within 60 and 15 minutes respectively. In certain circumstance this may introduce grounds for disputes.

3.2 The current functionality of ECVAA Systems does not support an Authorisation termination notice becoming effect on the same day as it has been received by the ECVAA. To implement this requirement in the ECVAA system will require a software change, an initial estimate indicates that the costs will be in the region of £40,000 to £60,000. A modification to the Code is therefore considered to be a more cost effective option than a change to the ECVAA software.

4. RECOMMENDATIONS

The Panel is invited to raise a Code Modification, in accordance with Code Section F 2.1.1 (d) (iv), to address the inconsistency identified in the process to terminate ECVNA and MVRNA Authorisations by removing "(and effective when received by)" from paragraphs P 2.2.2 and P 3.2.2.

List of enclosures

Attachment 1: Summary of the Authorisation Termination Notification Process

27/010

ATTACHMENT 1

AUTHORISATION TERMINATION NOTICE PROCESS

The process to submit an Authorisation termination notice is covered under the Code Section P, BSCP71 ECVNA and MVRNA Registration, Authorisation and Termination and the ECVAA URS. The next two sub-sections describe the process as documented firstly in the Code and secondly in BSCP71 and the ECVAA URS.

CODE SECTION P PARAGRAPHS 2.2 TERMINATION OF ECVNA AUTHORISATIONS AND 2.3 TERMINATION OF MVRNA AUTHORISATIONS

The process is equivalent for both ECVNA and MVRNA Authorisation terminations and states that the termination notice is given in accordance with BSCP71 to and becomes effective when received by the ECVAA:

"Code P 2.2.2 An ECVNA Authorisation may be terminated by notice, given in accordance with BSCP 71, by either of the Relevant Contract Parties or the Energy Contract Volume Notification Agent to (and effective when received by) the Energy Contract Volume Aggregation Agent, which notice shall specify:"

"Code P 3.2.2 A MVRNA authorisation may be terminated by notice, given in accordance with BSCP 71, by any one of the Lead Party, Subsidiary Party or Metered Volume Reallocation Notification Agent to (and effective when received by) the Energy Contract Volume Aggregation Agent, which notice shall specify:"

As the inconsistency relates to the receipt of Authorisation terminations the definition of receipt in Code documentation needs to be clearly understood. In particular the receipt of faxed documentation as this is the communication medium stipulated in BSCP71.

The receipt of faxed documentation is defined in the Code Section H 9.2.2 (c) :

"in the case of facsimile, on acknowledgement of the addressee's facsimile receiving equipment (where such acknowledgement occurs before 1700 hours on the day of acknowledgement) and in any other case on the day following the day of acknowledgement."

and the Communication Requirements Document (CRD) Section 3.1 :

"communications will be deemed to have been received by the Participant when:".... "c. For fax transmission, the fax has been sent."

In summary the Code states that a Authorisation termination notice, where an effective to date is either not specified or less than one calendar day after receipt by the ECVAA, is effective once the fax has been sent and the terminating party has received acknowledgement.

This interpretation of the Code provisions have been discussed and agreed with the ELEXON legal representative.

BSCP71 ECVNA AND MVRNA REGISTRATION, AUTHORISATION AND TERMINATION AND ECVAA URS

BSCP71 states that the terminating party may at any time submit an "Authorisation Termination Request Form specifying the termination effective date which must be not less than 1 calendar day after the day of receipt of the request form by ECVAA."

The validation checks relating to Authorisation termination requests as detailed in the ECVAA URS (F004 & F005) states "the Termination Effective Date must not be less than one calendar day after the day of receipt of the termination request".

In summary after a party has submitted an Authorisation termination notice, the earliest time when it can become effective will be 1 calendar day after receipt by the ECVAA.

ANNEX 3 – PANEL HEADLINE REPORT FROM PANEL 33 – PANEL DECISION FOR MODIFICATION P47

9. P47: TERMINATION PROCESS FOR ECVAAs AND MVRNA AUTHORISATIONS (PAPER 33/016)

Synopsis: this paper set out the Initial Written Assessment of Modification Proposal P47. The Panel was invited to direct that P47 be submitted to the Report Phase and that the Modification Report be prepared for the Panel meeting of 13 December 2001.

The Panel:

- NOTED the Initial Written Assessment;
- DETERMINED that Modification Proposal P47 be submitted directly to the Report Phase (pursuant to Section F 2.7 of the BSC);
- AGREED that the draft Modification Report should contain a recommendation that the Proposed Modification be approved;
- AGREED an implementation date for the Modification of 5 business days after the date of the Authority's determination; and
- AGREED the Report Phase timetable such that the Modification Report be completed and submitted to the Panel at its meeting of 13 December 2001.