

HEADLINE REPORT

MEETING NAME Performance Assurance Board

Meeting number 204A, 204B

Date of meeting 25 and 26 January 2018

Purpose of paper Information

Classification Public

Synopsis This report sets out the headlines and key decisions of the most recent meetings of the Performance Assurance Board (PAB204A and 204B)

204A CLOSED SESSION – DECISION PAPERS

1. SR0074 Supplier Escalation – PAB204/07

1.1 The Supplier provided PAB with an update on the Supplier's performance against SR0074.

1.2 The PAB:

- a) **NOTED** the updates on its SR0074 performance and revised Milestones;
- b) **COMMENTED** on the updates and draft EFR plan; and
- c) **DETERMINED** to reject the proposed EFR plan and asked it to attend PAB's February 2018 meeting to present a revised EFR plan to achieve the 97% standard by the end of 2018.

2. Data Collector's Manual Read System Update – Verbal

2.1 The Data Collector updated the PAB on the Data Collector's Manual Read System changes.

2.2 The PAB:

- a) **NOTED** the updates on its Data Collector Manual Read System.

3. SR0074 Supplier Escalation – PAB204/04

3.1 The Supplier provided the PAB with an overview of the Supplier's EFR progress.

3.2 The PAB:

- a) **NOTED** the update on its performance against SR0074; and
- b) **ACCEPTED** its new proposed EFR milestones.

4. SR0074 Supplier Escalation – PAB204/06

4.1 The Supplier provided the PAB with an update on the Supplier's progress against its EFR action plan for SR0074.

4.2 The PAB:

- a) **NOTED** its performance against SR0074;
- b) **DETERMINED** to reject the proposed performance forecast; and
- c) **DETERMINED** that the Supplier should attend PAB's February 2018 meeting with a plan outlining how the Supplier will achieve the 97% standard by the end of 2018.

HEADLINE REPORT

5. Supplier's SR0074 NNH performance update – PAB204/08

- 5.1 ELEXON provided an update on the Supplier's SR0074 performance.
- 5.2 The PAB:
- a) **NOTED** its performance against SR0074;
 - b) **APPROVED** the April, July and October 2018 milestones in Section 3.1;
 - c) **AGREED** with the next steps detailed in the paper; and
 - d) **AGREED** the frequency of further updates to the PAB.

6. Qualification report – Party as SMRA and UMSO – PAB204/12

- 6.1 The PAB was invited to qualify a Party as a Supplier Meter Registration Agent and an Unmetered Supplies Operator.
- 6.2 The PAB:
- a) **APPROVED** its application for Qualification as a SMRA and UMSO using the 'FEAL' MPID; and
 - b) **DETERMINED** that it should complete Disaster Recovery within three months of go live and provide supporting evidence to ELEXON when complete.

204B OPEN SESSION – DECISION PAPERS

7. PAF KPIs – PAB204/13

- 7.1 ELEXON invited the PAB to note the January 2018 PAF KPIs.
- 7.2 The PAB:
- a) **NOTED** the January 2018 PAF KPIs

8. Non-Confidential Settlement Risk Report – PAB204/01b

- 8.1 ELEXON invited the Performance Assurance Board (PAB) to agree the contents of the Non-Confidential Settlement Risk Report.
- 8.2 The PAB:
- a) **AGREED** the contents of the Non-Confidential Settlement Risk Report.

9. SMETS v1.0 interoperability – PAB204/05

- 9.1 ELEXON presented the findings from an investigation into interoperability of Smart Metering Equipment Technical Specifications (SMETS) v1.0 Meters following a Change of Supplier and any impacts on BSC Settlement processes.
- 9.2 The PAB:
- a) **NOTED** the findings from the investigation into SMETS v1.0 interoperability; and
 - b) **RECOMMENDED** that the Panel write to CEO of the Data Communications Company (DCC) and the Chairman of the Smart Energy Code (SEC) Panel to express the PAB's concerns around the impact of the delay in SMETS 1 adoption by the DCC on Settlement; and

HEADLINE REPORT

- c) **RECOMMENDED** that the Panel invite a representative from the DCC to present its time bound plan for the adoption of SMETS 1 Metering Systems to either the PAB or Panel.

10. Smart MTD report – PAB204/11

- 10.1 ELEXON provided details on the final draft of the smart Meter Technical Detail (MTD) report, monitoring processes and initial thresholds.
- 10.2 The PAB:
 - a) **APPROVED** the finalised format of the smart MTD report;
 - b) **APPROVED** the initial thresholds for proceeding to stage two of performance monitoring; and
 - c) **NOTED** the initial thresholds will undergo a review once the mass roll-out is in progress.

11. CP1500 'Amend the BSCP537 Appendices to add a requirement for Suppliers and MOAs to demonstrate the ability to send and receive Smart Meter Configuration details' – PAB204/09

- 11.1 ELEXON presented information on new Change Proposal (CP) CP1500 and outlines our proposed progression timetable for this change, including when it will be issued for CP Consultation in the next suitable Change Proposal Circular (CPC) batch.
- 11.2 The PAB:
 - a) **NOTED** that CP1500 has been raised;
 - b) **NOTED** the proposed progression timetable for CP1500;
 - c) **PROVIDED** comments or additional questions for inclusion in the CP Consultation; and
 - d) **NOTED** that ELEXON presented CP1500 to the ISG on 16 January 2018 and will present to SVG on 30 January 2018 for initial comment.

12. Panel Update

- 12.1 The Panel Secretary provided an update on the most recent BSC Panel meeting 274 and the emergency Panel meeting 274B.
- 12.2 The PAB:
 - a) **NOTED** the Panel update.

204B CLOSED SESSION – DECISION PAPERS

13. Settlement Risk Report – PAB204/01

- 13.1 ELEXON invited the PAB to agree the contents of the Business Unit Settlement Risk Report.
- 13.2 The PAB:
 - a) **AGREED** the contents of the Confidential Business Unit Settlement Risk Report;
 - b) **NOTED** the Attachment; and
 - c) **DETERMINED** that ELEXON should implement option 5 with ELEXON applying its discretion with respect to recommending escalation in relevant instances.

HEADLINE REPORT

14. Supplier Charges – PAB204/03

14.1 ELEXON invited the PAB to approve the Supplier Charges (SC) for the October 2017 reporting period.

14.2 The PAB:

- a) **APPROVED** the net positions set out in the Payment Instructions for October 2017 (Attachment A); and
- b) **AUTHORISED** that the Supplier Charges Reports for October 2017 are published, which ELEXON will send to Trading Parties.

15. Technique Progress Report – PAB204/02

15.1 ELEXON presented information on the delivery of the Error and Failure Resolution (EFR) Performance Assurance Technique (PAT).

15.2 The PAB:

- a) **NOTED** the EFR updates provided;
- b) **AGREED** that a Supplier enters the PAB escalation process for SR0074 and is invited to the February 2018 PAB meeting and a letter sent to confirm this;
- c) **AGREED** that EFR should be switched off for a Supplier in respect of SR0074 and letter written to confirm this;
- d) **AGREED** the approach monitoring EFR for a Supplier in relation to SR0074;
- e) **DETERMINED** that EFR should be switched on for two Suppliers and an update should be provided on a Supplier at PAB's March 2018 meeting in respect of SR0074;
- f) **AGREED** that a Supplier should provide an update to the PAB on its SR0081 EFR plan at the February meeting and that a letter is written to confirm this;
- g) **AGREED** that ELEXON should ask a Supplier if it wants to attend the February PAB meeting in relation to SR0081 for assistance from PAB;
- h) **AGREED** that EFR should be switched off for a Supplier in respect of its non-compliance with the P272 deadline and a letter written to confirm this;
- i) **AGREED** that EFR is turned off for two NHHMOAs for the failure to send accurate and complete Meter Technical Details for AMR Meters and a letter written to confirm this; and
- j) **AGREED** that EFR is turned off for a HHMOA for its plan to non-compliances with the P283 Commissioning process and a letter written to confirm this.

16. Actions

16.1 ELEXON provided an update on outstanding actions.

17. Minutes from previous meeting

17.1 The PAB approved the minutes from PAB203.

18. Next meeting

18.1 The next meeting (PAB205) will be held at the ELEXON offices on 22 and 23 February 2018.